

FENSTANTON PARISH COUNCIL

Meeting Minutes General Purposes

held at the Church Centre, Fenstanton

on Thursday 30th July 2026 at 19.00

Present: Cllr M Hewitt, Cllr H Howatt, Cllr R McGee, and Cllr K Mitchell
In attendance: Ali Watchman (assistant to the Clerk)

Minutes

GP26/27-21 **To receive any apologies of absence and any declarations of interest.**
Comments and observations from members of the public (NB: comments should be relevant to items on this agenda only).
Apologies- Cllr Collison, Cllr T Yates and Clerk Sarah Barber.
Declarations – None.

GP26/27-22 **To approve the minutes of the GP meeting held on Thursday 28th May 2026.**
Cllr R McGee Proposed the minutes were a true record of the meeting held on the 28th May 2026
Cllr K Mitchell 2nd. All in favour. RESOLVED Minutes approved.

GP26/27-23 **Discuss and decide on action for Connington Road Drains following comments at AMP**
Cllr R McGee Proposed Cllr Hewitt will investigate further and report back, if necessary,
Cllr K Mitchell 2nd. All in favour. RESOLVED Investigate and update if required.

Cllr Hewitt will get an update and report back if necessary.

GP26/27-24 **Request from a parishioner to have the key stone from the old turnpike bridge to be displayed near the information board on Huntingdon Road.**
Cllr R McGee Proposed the keystone is mounted into concrete with a small plaque by the bridge.
Cllr M Hewitt 2nd. All in favour. RESOLVED to move keystone.

Action - arrange for Handyman to move and mount the keystone.

GP26/27-25 **Discuss and decide on action for blocked gulleys following comments at AMP.**
Confirmation sought on what has been done.
Action - investigate what has been done and is due to be done.

GP26/27-26 **Damage to fence in wooden park- update and decide on action.**
Cllr R McGee Proposed D Barnett is approached for quote as approved contractor**. Cllr M Hewitt 2nd. All in favour. RESOLVED obtain quote from D Barnett.**
Action - contact D Barnett at S&D for quote.

GP26/27-27 **Discuss and decide on Close Pass Campaign.**
Cllr H Howatt Proposed the Parish Council takes no action. **Cllr K Mitchell 2nd. All in favour. RESOLVED no action to be taken.**

GP26/27-28 **Decide on retrospective permission for shed and permission for Greenhouse at Allotments- Plot 51**
Cllr R McGee Proposed the plot holder is given retrospective and permission for a shed on their plot.
Cllr K Mitchell 2nd. All in favour. RESOLVED permission given.
Action- A Watchman to contact plot holder.

GP26/27-29 **Discuss and decide on repairing Fence Rookery Place following email from resident.**
Cllr R McGee Proposed D Barnett is approached for quote as approved contractor for repair and for installing posts**. Cllr M Hewitt 2nd.All in favour. RESOLVED quotes obtained.**

Action - contact D Barnett at S&D for quote.

GP26/27-30 **Consider moving the items stored in Gravely and move to the unit we already pay for at Behagg's.**

Cllr R McGee Proposed the Parish Council continues with Morespace monthly until Cllr Mitchell has investigated what storage may be available at the New Village Hall. **Cllr K Mitchell 2nd. All in favour. RESOLVED continue monthly basis with Morespace.**

Action -Ali to Pay Morespace and other outstanding invoices, Contact KTS re email forwarding.

GP26/27-31 **Discuss and decide on amendment to Bronze Level Green Maintenance.**

Cllr M Hewitt Proposed that the Parish Council write to CCC, copying Cllr David Keane into the email, to highlight the areas that are not being cut that are their responsibility. Cllr McGee will also report the issue via the CCC portal. In addition, the Parish Council will write to Naturespace asking them to contact the office during the current dry weather period to discuss which grassed areas require cutting. **Cllr Howatt 2nd. All in favour. RESOLVED to contact CCC and Naturespace.**

Action – Ali to contact Naturespace, Cllr McGee to add problem areas to CCC Portal.

GP26/27-32 **Discuss and approve purchase of office equipment for the new office.**

Cllr M Hewitt Proposed the Parish Council agrees to leave the decision to the Clerk, provided the cost is within her authorised spending limit. If the cost exceeds her delegated authority and if the amount requires Council approval, the matter will be deferred to the next meeting**. Cllr K Mitchell 2nd. All in favour. RESOLVED clerk approved to make the decision if within her spending limit.**

GP26/27-33 **Horse chestnut Tree URC green – update and decide on tree planting.**

Council updated.

GP26/27-34 **Discuss and decide on plan if pond water level drops.**

Action – monitor pond levels.

GP26/27-35 **Broken glass pane in bus stop opposite the Clock tower update.**

Cllr M Hewitt Proposed the Parish Council arranged fitting of replacement glass. **Cllr K Mitchell 2nd. All in favour RESOVED Replace glass.**

Action – contact supplier for glass to be replaced.

GP26/27-36 **Fen Lane resident removal of sleepers and parking update.**

Cllr M Hewitt Proposed as per the resolution passed at the meeting on the 9th July if the sleepers haven't been replaced the Parish Council will contact the Rights of Way officer. **Cllr K Mitchell 2nd. All in favour RESOLVED write to the Rights of Way officer.**

Action – Ali to write to RoW officer.

GP26/27-37 **Damage to pond fence update.**

Cllr R McGee Proposed D Barnett is approached for quote as approved contractor. **Cllr M Hewitt 2nd. All in favour. RESOLVED obtain quote from D Barnett.**

Action - contact D Barnett at S&D for quote.

Meeting closed; - 20.14

Signed R McGee (Vice) ……