

FENSTANTON PARISH COUNCIL

Notice of Meeting

I hereby give notice that the next meeting of FENSTANTON PARISH COUNCIL, Finance and Constitution Committee will be held at the Church Centre, Fenstanton on Thursday 3rd September 19.00.

All members of the committee are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below.

S Barber Clerk/RFO
25.08.2026
Sarah Barber

The Public and Press are cordially invited to be present

Finance & Constitution Committee

Council Members:- Cllr M Collison (Vice),Cllr M Hewitt, Cllr H Howatt, Cllr S King, Cllr K Mitchell (Chair), Cllr R McGee, Cllr A Puntambekar and Cllr Tina Yates.

All meetings are recorded by the Clerk or Assistant Clerk.

AGENDA

1. **To receive any apologies of absence and to receive any declarations of interest**
   Comments and observations from members of the public (NB comments should be relevant to items on this agenda only).
2. **To approve the minutes of the Finance and Constitution Meeting held on Thursday 27th November 2025.**
3. **Year end, AGAR, External audit and the management of (any) penalties/adverse opinion.**
4. **Financial Position after VAT repayment/ penalties/ interest and update/ future implications on our VAT registration.**
5. **Management and oversight of various FPC ' activities and involvements', inc Journal, welcome space, Xmas market, BVFD.**
6. **New budget for the remainder of this financial year in light of VAT and Journal deficit and any other 'uncosted' commitments.**
7. **First thoughts on next year's budget/precept.**
8. **Bank accounts. Access, authority and signatories, new cards.**
9. **Use of purchase orders.**
10. **To discuss Fenstanton Parish Council grant giving.**
11. **To discuss and agree on Fenstanton Parish Council Bo-Diversity.**
12. **To discuss and agree on Fenstanton Parish Councillor officer protocol.**
13. **To discuss and agree on Fenstanton Parish Council IT Policy.**

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