

FENSTANTON PARISH COUNCIL

Notice of Extraordinary Meeting.

I hereby give notice that the next meeting of Fenstanton Parish Council will be held at the Church Centre, School Lane, Fenstanton PE28 9JR on Thursday 13th August 2026 at 19:00

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below.

The Public and Press are cordially invited to be present.

Parish Council.

Council Members: -Cllr M Collison, Cllr H Howatt, Cllr M Hewitt (Chair), Cllr S King, Cllr R McGee (Vice), Cllr K Mitchell, Cllr A Mustill, Cllr A Puntambekar, Cllr J Purkiss, and Cllr T Yates.

The Clerk or Assistant Clerk records all meetings.

07.08.2026
Sarah Barber
Sarah Barber

AGENDA

26/27-98	**To receive any apologies of absence and to receive any declarations of interest.** **Comments and observations from members of the *public*** *(NB comments should be relevant to **items** on this agenda only).*
26/27-99	**Update on year-end finances, AGAR and internal audit.**
26/27-100	**Approve applying for debit cards from Lloyds for Community account.**
26/27-101	**Consider purchase of old laptop to the Assistant Clerk**
26/27-102	**To consider and determine the arrangements for the 2026 Christmas Market, including approval of the event budget, governance and financial arrangements, allocation of responsibilities, and any other decisions necessary to enable planning to commence.**
26/27-103	**Approve Bank Balances to date and approve bank reconciliation – July.**
26/27-104	**Payment Schedule – approve July invoices.**

Ref	Payee	Description	Net	Admin/ Materials	Vat	Total	Method
1	Ali Watchman mileage expenses		TBC			TBC	BACS
2	David Bracey inv 1351	Play Park inspection	250.00		50.00	250.00	BACS
3	Chris Burns Handyman Inv 08/26	29.6-2.8.2026	1,030.00			1.030.00	BACS
4	Cambridge Acre inv 9268	Cambridge ACRE membership	62.08		12.42	74.50	BACS
5	Fenstanton C C inv	Welcome space	TBC			TBC	BACS
6	Fenstanton C C inv	Meeting room hire	TBC			TBC	BACS
7	Gym Service UK inv 2309	Outdoor gym equipment service	330.00			330.00	BACS
8	HDC inv 70112100	Election costs	3,701.08			3,701.08	BACS
9	HDC 70112351	July ex classes	172.00			172.00	BACS
10	Ibbett's inv 130096	Handyman equipment	64.38		12.87	77.25	BACS

11	KTS inv 260502	Online back up 365 std, ESET and 365 online exchange plans	116.23		23.25	139.48	BACS
12	More space inv 4835	1 month's rental of storage space	52.88		10.57	63.45	BACS
13	Naturespace inv CAM 962	w.c 13 and 27 July 2026	1,700.00		340.00	2,040.00	BACS
14	Shred station inv 1117311	Collection of confidential waste	50.00		10.00	60.00	BACS
15	Staff costs	Salaries, expenses, pension, PAYE and NI. INC uplift for assistant	TBC			TBC	BACS
16	Viking inv 4410944261	Office equipment	231.89		46.39	278.28	BACS
17	Fen Drayton and Fenstanton church inv 2026/18FPC	Food/drink for volunteers BVFD	136.25			136.25	BACS
18	Five shades of gray inv 1	Band for BVFD	300.00			300.00	BACS
19	Andrea Palmer	Reimbursement for various for BVFD	81.24			81.24	BACS
	Standing Orders and Direct Debits						
20	Places for people	Garage Rental -	63.57		12.71	76.28	DD
21	Tim Brain	Office rental -	199.00		-	199.00	SO
22	O2	Clerk Mobile	12.96		2.59	15.55	DD
23	Lloyds Bank	Charges ac 5169	4.25			4.25	DD
24	Eon inv 0010	Clock tower electricity	24.95		1.25	26.20	DD
25	Ecotricity 08912118	MUGA electricity	18.84		.94	19.78	DD
26	Ecotricity 09083922	The Hub electricity	37.33		1.87	39.20	DD
27	Ecotricity 09325080	The Hub Electricity	40.74		2.04	42.78	DD
28	Ecotricity 09325081	MUGA electricity	27.710		1.38	29.08	DD

26/27- **Payments received.**

The Welcome Space –
£44.00 - Burial Fees
£46.30 – 00055
£3.75 – Allotment rent

26/27- **Agenda Items for Next Meeting-** *Any business, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.*