

FENSTANTON PARISH COUNCIL

Notice of Meeting

I hereby give notice that the next meeting of Fenstanton Parish Council will be held at the Church Centre, School Lane, Fenstanton PE28 9JR on Thursday 9th April 2026 at 19:00

All members of the committee are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below.

The Public and Press are cordially invited to be present.

Parish Council.

Council Members: -Cllr M Collison, Cllr H Howatt, Cllr M Hewitt (Chair), Cllr S King, Cllr A Mustill, Cllr A Puntambekar, Cllr M Tandy and Cllr T Yates (Vice).

The Clerk or Assistant Clerk records all meetings.

AGENDA

Sarah Barber
31.3.2026
Sarah Barber

26/27-01- **To receive any apologies of absence and to receive any declarations of interest.**
Comments and observations from members of the public (NB comments should be relevant to **items** on this agenda only).

26/27-02- **To approve the minutes of the meeting held on Thursday 12th March 2026.**

26/27-03- **To receive reports from the District and County Council.**

26/27-04- **Discuss and decide on Full Councils participation at the BVFD** – *AM*

26/27-05- **Grant permission to use the URC Green on 12 September 2026 for the vintage/classic cars at their annual Hobbies and Collectibles Day.**-*AM.*

26/27-06- **Discuss the Pathway maintenance**-*MC*

26/27-07- **To agree and decide on modified version of Councilor – Officer Communication and Conduct Protocol Policy.** -*SB*

26/27-08- **Update Council on Local COVID reflection day**-*SB*

26/27-09- **Update on Village hall costs etc** *MH*

26/27-10- **Flag storage in office.**-*TY*

26/27-11- **Alzheimer's Society Cambridgeshire Dementia Support Service** -*SB*

26/27-12- **Discuss and decide on Biodiversity statement.** -*TY AP*

26/27-13- **Discuss request for grant consideration for indoor bowls from Fenstanton Village Hall Trust.**-*SB*

26/27-14- **Approve changing Eon electricity for Clocktower to Direct Debit.** -*SB*

26/27-15- **AGE UK Update.**

26/27-16- **Agree to move bin from other locations to the new Village hall site.***SB*

26/27-17- **Request to support - asset of community value nomination.** -*MH*

26/27-18- **Consider list of potential assets of community value to apply for** -*MH*

26/27-19- **Review current finance and budgets.** *SB*

26/27-20- **Bank Balances to date and approve bank reconciliation -March.**-*SB*

26/27-21- **Payment Schedule – approve March invoices.**

Ref	Payee	Description	Net	Admin/ Materials	Vat	Total	Method
1	All under cover inv 005994	Deposit for Christmas market marquee	514.08		102.82	616.90	BACS
2	Ken Booth inv 488901	Litter picking grippers	109.07		21.81	130.88	BACS
3	Ken Booth inv 489582	Christmas tree 2025	1,300.00		260.00	1,560.00	BACS
4	CAPALC INV 5804	Affiliation fee, NALC and DPO	872.32			872.32	BACS
5	CAPALC inv 6011	AGAR training	35.00			35.00	BACS
6	CAPALC inv 5696	New Clerks with Parkinsons session	35.00			35.00	BACS
7	Ian Charles	BVFD equipment inv	1,414.74			1,414.74	BACS
8	Clubspark inv 025454	Annual licence fee	360.00		72.00	432.00	BACS
9	Fenstanton Church Centre Inv 1188	Welcome space 1 hour not charged for setting up	10.00		2.00	12.00	BACS
10	Fenstanton Church centre inv 1186	Welcome space	375.00		75.00	450.00	BACS
11	Fenstanton Church centre inv 1185	Meeting room hire	54.68		10.94	65.62	BACS
12	Fenstanton Church centre inv 1187	Welcome space -Thurs lunch club	35.00		7.00	42.00	BACS
13	Fenstanton & Hilton school inv 26	Hire of school playground overpaid credit for spring term	33.00			33.00	BACS
14	HDC inv 70106177	Welcome space exercise class	164.00			164.00	BACS
15	Rob Howard inv 2539	40 hours handyman duties	800.00			800.00	BACS
16	Ian Wilson-	4 x underpass 1 bus stop 2 x hub					BACS
17	Kalpana inv 0170395	Fortnightly clean	18.00			18.00	BACS
18	Kalpana inv 0170398	Fortnightly clean	18.00			18.00	BACS
19	KTS inv 251434	365 JD email provide then cancel	72.54		12.09	72.54	BACS
20	KTS inv 25100	Online back up 365 std, ESET and 365 online exchange plan	85.66		17.13	102.79	BACS
21	KTS inv 251428	Online exchange plan as agreed	559.65		111.93	671.58	BACS
22	Lock Fit inv 7220	Check cemetery tap	82.50		16.50	99.00	BACS
23	Naturespace inv CAM 817	Grass cut 23.03.2026	850.00		170.00	1020.00	BACS
24	Naturespace inv CAM814	Spring pond maintenance	840.00		168.00	1008.00	BACS
25	RDS heating inv 7827	Cemetery tap inspection	85.00		17.00	102.00	BACS
26	Staff costs	Salaries, expenses, pension, PAYE and NI	TBC at meeting				BACS
27	Viking inv 410529700	Storage boxes ,ink, general office supplies	232.14		46.44	278.58	BACS
28	Chris Burns Handyman INV 3325	Hours and petrol and sundries	800.00	12.99		812.99	BACS
29	Youth Bus inv	4 x sessions	1252.00			1252.00	BACS
	Standing Orders and Direct Debits						
30	Places for people	Garage Rental -	63.57		12.71	76.28	DD
31	Tim Brain	Office rental -	199.00		-	199.00	SO
32	O2	Clerk Mobile	12.04		2.41	14.45	DD
33	BT office phone broadband	office phone broadband	195.17		39.03	234.20	DD
34	Lloyds Bank	Charges ac 5169	4.25			4.25	DD

26/27-23- **Payments received.**

£240.00 Cambridge Acre -refund

£244.27 Jensen security.-refund

26/27-24- **Agenda Items for Next Meeting**

Any business, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.