

FENSTANTON PARISH COUNCIL

Notice of Meeting

I hereby give notice that the next meeting of Fenstanton Parish Council will be held at the Church Centre, School Lane, Fenstanton PE28 9JR on Thursday 9th October 2025 at 19:00

All members of the committee are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below.

S Barber-Clerk
02.10.2025
Sarah Barber

The Public and Press are cordially invited to be present.

Parish Council Members:

Cllr M Collison, Cllr N Ferrier, Cllr P Hayes, Cllr H Howatt, Cllr M Hewitt, Cllr S King, Cllr A Mustill, Cllr A Puntambekar, Cllr M Tandy and Cllr T Yates.

All meetings are recorded by the Clerk or Assistant Clerk.

AGENDA

25/26 -122	**To receive any apologies of absence and to receive any declarations of interest.** **Comments and observations from members of the public** (NB comments should be relevant to items on this agenda only).
25/26-123	**To approve the minutes of the meeting held on September 11th 2025.**
25/26-124	**Ratify the renumbering of the last minutes.**
25/26-125	**To receive reports from the District and County Council.**
25/26-126	**Update on official complaint made to Council from resident.**
25/26-127	**Discuss moving Novembers meeting as Clerk on holiday 13th November 2025.**
25/26-128	**Update on Cambridge road following meeting.**
25/26-129	**Floodlights for MUGA re letter from netball team.**
25/26-130	**Discuss and approve policy for Biodiversity.**
25/26-131	**Discuss if Cllr Ferrier can continue with running the Journal once he leaves the village.**
25/26-132	**Update on Council on essential maintenance on Pitfield playpark trees and hedges.**
25/26-133	**Discuss new electricity contract for the clock Tower.**
25/26-134	**Decide on a representative from the PC for the Big Village Fun Day committee.**
25/26-135	**To receive a report from Planning, General Purposes, Finance and Constitution committees and Saturday surgeries. information only- No discussion and no decisions can be made - Local Government Act 1972 s12 10(2) (b) states that business must be specified.**
25/26-136	**Bank Balances to date and approve bank reconciliation -October.**
25/26-137	**Payment Schedule – approve October invoices.**

Ref	Payee	Description	Net	Admin/ Materials	Vat	Total	Method
1	Fenstanton Church Centre	Hall Hire – FPC Welcome space- September	337.50		67.50	405.00	BACS
2	Fenstanton Church Centre	Hall Hire – September	104.17		20.83	125.00	BACS
3	KTS INV	Hosted exchange email accounts and back up	85.66		17.13	102.79	BACS
4	The sign shed inv-786250	Playpark signage re inspection recommendations x 5	98.43		19.68	118.11	BACS
5	CAPALC inv 5610	Bitesize training Tina and Martin	50.00			50.00	DC
6	NPower	Late payment charge	40.00			40.00	BACS
7	CAPALC inv 5620	Clerks -the knowledge training	240.00			240.00	BACS
8	Atlas inv 9488	Crown lift Oak in cemetery	160.00		32.00	192.00	BACS
9	Majestic inv 18006	Grass cutting 2,16,30 sept	2,713.74		542.75	3,256.49	BACS
10	HDC inv 70098177	Litterbin emptying 25/26	3,587.36		717.47	4,304.83	BACS
11	Joliffe Daking inv Y6167	Allotment land rent	300.00			300.00	BACS
12	Chris Burns - Handyman	Handyman – Sept 4 weeks	800.00	29.99		829.99	BACS
13	NPower inv 13806679	Street lighting 24/25	1,425.19		71.26	1496.45	BACS
14	Staff costs	Salaries	xxx			xxx	BACS
15	Expenses	Clerk for printing paper	31.96			31.96	BACS
16	Nest	Pension	xxx			xxx	BACS
17	HMRC	PAYE & NI	xxx			xxx	BACS
18	Amazon	Printer paper for hub	17.49		3.50	20.99	DC
19	Amazon	Ink cartridges for hub	75.49		15.10	90.59	DC
20	Amazon	Ink black Sarah home printer	4.99		1.00	5.99	DC
21	Amazon	Desk file tidy x2	27.98		5.60	33.58	DC
22	Euroloo	Toilet hire Christmas market	165.00			165.00	BACS
23	HDC inv 70097717	July exercise class missed payment paid 24.9	164.00			164.00	BACS
24	Connections bus inv 250042	2 summer sessions	626.00			626.00	BACS
25	All undercover inv 005824	Marquee for Christmas market	1,199.52		239.90	1,439.42	BACS
26	Kalpana inv 0170356	Office forthrightly clean	18.00				BACS
27	Ian Wilson inv	4x underpass,1 x bus shelter, 2 x hub	139.00			139.00	BACS
28	Jensen inv 218807	Pyronix App	42.00		8.40	50.40	DC
29	Amazon	Ink for Sarah home printer	4.99		1.00	4.99	DC
30	Kalpana 0170363	Office clean	18.00			18.00	BACS
31	NPower inv 14026331	Late payment charge DD set up	70.00			70.00	BACS
32	R McGee	Licences for Christmas market –	42.00			42.00	BACS
33	T.W Electrical inv 1710	Consultation for electrical work at the clocktower	100.00			100.00	BACS
34	Scribe inv 12570	Account renewal	228.00		45.60	273.60	BACS
	Standing Orders and Direct Debits						
35	Places for people	Garage Rental -	63.57		12.71	76.28	DD
36	Tim Brain	Office rental -	199.00		-	199.00	SO
37	O2	Clerk Mobile	12.04		14.45	14.45	DD
38	Ecotricity- MUGA	MUGA Standing charge	16.13		.81	16.94	DD
39	Ecotricity- Office	Office electricity	28.49		1.42	29.91	DD
40	BT	Office phone, broadband	223.62		44.72	268.34	DD

25/26-138 **Payments received.**

Parish Precept - £102,465.00
Welcome space -£202.57
Christmas market stall holders -£80.00
Allotments rent -£45.00
SLCC Refunds -£416.40

Journal Accounts.

Payments in - £5,5040
Payments out - £2723.10

25/26-139 **Agenda Items for Next Meeting**

Any business, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

Sarah Barber, Clerk Fenstanton Parish Council
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