

FENSTANTON PARISH COUNCIL

Notice of Meeting

I hereby give notice that the next Meeting of

FENSTANTON PARISH COUNCIL

Is to be held at the Church Centre, School Lane, Fenstanton PE28 9JR on Thursday 10th July 2025 at 19:00

All members of the committee are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below.

Sarah Barber
04.07.2025
Sarah Barber

The Public and Press are cordially invited to be present.

Parish Council

Council Members: Cllr M Collison, Cllr N Ferrier, Cllr P Hayes, Cllr M Hewitt, Cllr H Howatt, Cllr S King, Cllr A Mustill, Cllr A Puntambekar, Cllr M Tandy and Cllr T Yates.

AGENDA

24/25-86 **To receive any apologies of absence and to receive any declarations of interest.**
Comments and observations from members of the public. (NB comments should be relevant to items on this agenda only).

25/26-87 **To approve the minutes of the Parish Council Meeting held on Thursday 19th June 2025.**

25/26-88 **To receive reports from the District and County Council.**

25/26-89 **Discuss and agree on forming a Festival committee?**

25/26-90 **Discuss the 2025/6 CiL -Cambridge Road Application. Closing date 15.08.2025.**

25/26-91 **Discuss and agree on upscale of assistant clerk for the Three months covered while appointing New Clerk/RFO.**

25/26-92 **Volunteers emails**

25/26-93 **Update on Horse Chestnut on URC Green and discuss where to move the bench to following HDC's recommendation.**

25/26-94 **Discuss and decide on Scheme of Delegation for August and December.**

25/26-95 **Bank Balances and approve bank reconciliation June 2025.**

25/26-96 **Payment Schedule – approve June invoices for payment.**

Ref	Payee	Description	Net	Admin/ Materials	Vat	Total	Method
1	Fenstanton Church Centre Inv 1068	Hall Hire – FPC Welcome space	292.50		58.50	351.00	BACS
2	Fenstanton Church Centre Inv 1067	Hall Hire – PC Meetings inv	36.46		7.29	43.75	BACS
3	KTS INV 250373	Hosted Exchange email accounts and online backup + addition of Hayley	145.48		29.10	174.58	BACS
4	Simply Wed Inv 10161	Band for the BVFD	1,000			1,000	BACS

5	All Undercover inv 005582	Marquee hire for BVFD	1,488.06		297.61	1,785.67	BACS
6	Staff employment costs	Confidential TBC at meeting					BACS
7	Fenstanton Church Centre	Refundable key deposit	10.00			10.00	BACS
8	Majestic inv 17118	Grass cut 10th & 24th June	1,809.16		361.83	2,170.99	BACS
9	Dirt Factory inv 297	50% deposit of temporary pump track	1,325.00		265.00	1,590.00	BACS
10	Bryan Mutter inv 25023	Remove branch and cutback at Hall green lane at FC	200.00		40.00	240.00	BACS
11	Kalpana inv 0170440	Office clean 25.06.2025	18.00			18.00	BACS
12	Amazon	Treasure chests -prize for BVFD	14.31		2.86	17.17	DC
13	Kevin Forbes Mitchell	Locum RFO services. April - June	3,027.50			3,027.50	BACS
14	Chris Burns – Handyman	June hours plus sundries	790.00	48.00		838.00	BACS
15	Amazon	Chairmans gavel	9.99		2.00	11.99	BACS
16	Morelock inv PI-43165	Battery for MVAS London Rd	58.00	14.00	14.40	86.40	BACS
17	Morelock inv PI-42920	Battery cover door for MVAS	50.00	11.00	12.20	73.20	BACS
18	Amazon	Gold choc coins -prize for BVFD					DC
19	Amazon	Wireless mouse for Clerk	5.82		1.17	6.99	DC
20	Amazon	Set of inks for office printer (cheaper to buy whole set)	78.74		15.75	94.49	DC
21	Amazon	Air cooler unit for the Hub	65.83		13.17	79.00	DC
22	Amazon	Fridge for the Hub	62.49		12.50	74.99	DC
Standing Orders and Direct Debits -To be paid July							
23	Chorus Homes	Garage Rental	63.16		12.63	£75.79	DD
24	Tim Brain	Office Rent	199.00			£199.00	DD
25	O2	Clerk Mobile	12.04		2.41	14.45	DD

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24/25-97 **Payments Received June 2025**

Welcome Space - £162.62
Restoration Fund – £20.00
CCLA investment- £8.69
CCLA investment- £251.91
CiL £0.25p

24/25-98 **Agenda items for the next meeting**

Any business, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.