

FENSTANTON PARISH COUNCIL

Notice of Meeting

I hereby give notice that the next Annual Meeting of
FENSTANTON PARISH COUNCIL
To be held at the Church Centre, School Lane, Fenstanton PE28 9JR on
Thursday 15th May 2025 at 19:00

All members of the committee are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below.

Ali Watchman
09.05.2025
Ali Watchman

The Public and Press are cordially invited to be present.

Parish Council

Council Members: Cllr M Collison, Cllr N Ferrier, Cllr P Hayes, Cllr M Hewitt, Cllr S King, Cllr A Mustill, Cllr A Puntambekar, Cllr M Tandy and Cllr T Yates.

AGENDA

25/26-24	**Elect Chairperson and Vice Chairperson and sign declaration of acceptance to office.**
24/25- 25	**Signing of Declaration of acceptance of office for all Councillors.**
24/25-26	**To receive any apologies of absence and to receive any declarations of interest.** **Comments and observations from members of the public.** (NB comments should be relevant to items on this agenda only).
25/26-27	**To approve the minutes of the Parish Council Meeting held on Thursday 10th April 2025.**
25/26-28	**To approve the minutes of the Extraordinary Parish Council Meeting held on Wednesday 26th March.**
25/26-29	**To discuss and decide on the Co-Option of a Councillor.**
25/26-30	**To receive reports from the District and County Council.**
25/26-31	**To Ratify decision to allow Cllr R McGee to retain Parish Council Email while arranging VE Day 80.**
25/26-32	**To Ratify the decision to renew Cambridgeshire ACRE Membership.**
25/26-33	**Discuss and Approve the recommendation by Finance and Constitution Committee for New Clerk/RFO.**
25/26-34	**Update from Anglian (Great Ouse) RFCC Meeting - Thursday 24th April 2025**
25/26-35	**Quotes for the Oak, Sycamore and Elm trees.**
25/26-36	**Update on Hall Green Lane drains.**
25/26-37	**Consider moving June meeting to 19th June from 12th if new Clerk is not working as Assistant clerk is on holiday 2nd-10th June meaning would miss preparing and posting agenda.**
25/26-38	**Clerk Update – information only. No discussion and no decisions can be made -Local Government Act 1972 s12 10(2) (b) states that business must be specified.**
25/26-39	**Discuss Councillor recruitment.**
25/26-40	**Year-end Review of Standing Orders.**
25/26-41	**Discuss Parish Council participation at the BIG Village Fun Day.**
25/26-42	**Report on VE Day 80**
25/26-43	**Parking On Swan Road**.
25/26-44	**Update on Net Zero Villages success in securing £35k external funding for the Connecting Fenstanton project. Discuss next steps.**

25/26-45 **Discuss who would be able to meet up with S & D to get quote for allotment ditches to take to next GP Meeting 22nd May.**

25/26-46 **Discuss Huntingdonshire Communities Team**.

25/26-47 **To review current committees and sub committees – see appendix A**

25/26-48 **Committee Updates:- Planning, General Purposes, Finance and Constitution and Burial Board information only- No discussion and no decisions can be made -Local Government Act 1972 s12 10(2) (b) states that business must be specified.**

25/26-49 **Councillor's Saturday surgery updates- No discussion and no decisions can be made -Local Government Act 1972 s12 10(2) (b) states that business must be specified.**

25/26-50 **Update on Year-end finances, AGAR, Internal Audit.**

25/26-51 **Bank Balances and approve bank reconciliation April 2025.**

25/26-52 **Payment Schedule – approve April invoices for payment.**

Ref	Payee	Description	Net	Admin/ Materials	Vat	Total	Method
1	Fenstanton Church Centre	Hall Hire – FPC Welcome INV1036	292.50		58.50	351.00	BACS
2	Fenstanton Church Centre	Hall Hire – PC Meetings inv 1037	67.72		13.54	81.26	BACS
3	Jo Perez	Extra hours worked to sort bank accounts etc.	64.56			64.56	BACS
4	KTS INV 250150	Hosted Exchange email accounts and online backup	137.56		27.51	165.07	BACS
5	KTS INV 250123	Forwarding clerks emails to assistant download software from GOV website to Clerks laptop	56.25		11.25	67.50	BACS
6	KTS INV 250108	Cable for Ali's laptop, sort s King's email, forward P Kents email to Chair. RFO emails, forward clerks emails to Ali	122.00		24.40	146.40	BACS
7	HDC Inv- 70094706	Exercise classes 7,14 &21 April	123.00			123.00	SO
8	Staff employment costs	Confidential to be confirmed at meeting	TBC			TBC	BACS
9	Jensen inv 217212	Intruder alarm callout/repair	269.34		53.87	323.21	BACS
10	Majestic inv 16527	Grass cut 1,15 and 29th April	2,713.74		542.75	3,256.49	BACS
11	CAPALC inv 5222	Affiliation fee CAPALC, NALC & DPO scheme	849.64			849.64	BACS
12	Ibbetts inv 104489	Chain/loop and Moto mix - Handyman equipment	70.75		14.15	84.90	BACS
13	Kalpana inv 0170423	Office clean 28.04.2025	18.00			18.00	BACS
14	Kalpana inv 0170414	Office clean 14.04.2025	18.00			18.00	BACS
15	SLCC inv SD2053-1	Job vacancy advert	347.00		69.40	416.40	BACS
16	Chris Burns – Handyman	April's invoice + petrol	800.00	10.00		810.00	BACS
17	G D Services inv 5976	Health and safety of memorials	75.00			75.00	BACS
18	Ian Wilson inv 7	Underpass x 2 Bus stops x 1 and Hub windows x 1	92.00			92.00	BACS
19	Clear insurance inv 543996276	VE Day 80 insurance	383.43			383.43	BACS
20	Amazon	Office supplies	31.91		6.39	38.30	DD
21	Amazon CREDIT	Returned post box too small	-16.66		-3.33	-19.99	BACS
Standing Orders and Direct Debits -To be paid April							
22	Chorus Homes	Garage Rental	63.16		12.63	£75.79	DD
23	Tim Brain	Office Rent	199.00			£199.00	DD
24	Unity Bank	Bank charges	6.00			6.00	DD
25	Lloyds ac 169	Bank charges	4.25			4.25	DD
26	O2	Clerk Mobile	12.04		2.41	14.45	DD

27	**Ecotricity - MUGA**	**Electricity**	**14.52**		**0.73**	**15.25**	**DD**
28	**Ecotricity- The Hub**	**Electricity**	**32.42**		**1.62**	**34.04**	**DD**
29	**Ecotricity - MUGA**	**Electricity**	**15.65**		**0.78**	**16.43**	**DD**
30	**Ecotricity- The Hub**	**Electricity**	**42.18**		**2.11**	**44.29**	**DD**

24/25-53 **Payments Received April 2025**

- Welcome space donations (net) - £212.93 & £212.68
- Town Estate Trust - VE Day contribution - £700.00
- Amazon Market Place - refund for office equipment - £19.99
- Grantscape - 2nd installment, Chequer Street Playground Grant - £13,416.00
- Huntingdonshire District Council - 1st precept payment 25/26 - £102,465.00
- Bank interest - Lloyds precept a/c - £70.94
- Bank interest Lloyds - CIL a/c - £15.29
- Bank Interest - CCLA - £283.38

24/25-54 **Agenda items for the next meeting**

Any business, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.