

FENSTANTON PARISH COUNCIL

Notice of Meeting

I hereby give notice that the next meeting of Fenstanton Parish Council will be held at the Church Centre, School Lane, Fenstanton PE28 9JR on Thursday 10th April 2025 at 19:00

All members of the committee are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below.

Ali Watchman
Assistant Clerk
05.04.2025
Ali Watchman

The Public and Press are cordially invited to be present.

Parish Council

Council Members: Cllr M Collison, Cllr N Ferrier, Cllr P Hayes, Cllr M Hewitt, Cllr S King, Cllr A Mustill, Cllr A Puntambekar, Cllr M Tandy and Cllr T Yates.

AGENDA

25/26-1	**To receive any apologies of absence and to receive any declarations of interest.** **Comments and observations from members of the public.** (NB comments should be relevant to items on this agenda only).
25/26-2	**To approve the minutes of the Parish Council Meeting held on Thursday 13th March 2025.**
25/26-3	**To receive reports from the District and County Council.**
25/26-4	**Clerk Update – information only. No discussion and no decisions can be made -Local Government Act 1972 s12 10(2) (b) states that business must be specified.**
25/26-5	**Confirm the date and details for the Annual Meeting of the Parish to be held before 1st June.**
25/26-6	**Update on the Pump Track survey results. Learnings and next steps towards installing a pump track in the village.**
25/26-7	**Discuss and agree on actions to replace incorrect bus timetable information with accurate schedules at bus stops.**
25/26-8	**Update on Manor Drive/Hall Green Lane Collapsed Drain Repairs.**
25/26-9	**Update Finance and Constitution committee members.**
25/26-10	**Approve Cllr T Yates acting as Handyman Co-Ordinator.**
25/26-11	**Age UK Update.**
25/26-12	**Discuss and agree Connections bus location on 23rd April.**
25/26-13	**Old Orchard update and discuss options.**
25/26-14	**Discuss Parish Councillor recruitment.**
25/26-15	**Update on VE day 80.**
25/26-16	**Discuss who will be on the interview panel.**
25/26-17	**Councillor's Saturday surgery updates- No discussion and no decisions can be made -Local Government Act 1972 s12 10(2) (b) states that business must be specified.**
25/26-18	**Committee Updates:- Planning, General Purposes, Finance and Constitution and Burial Board information only- No discussion and no decisions can be made -Local Government Act 1972 s12 10(2) (b) states that business must be specified.**

25/26-19 **Discuss request from Persimmon homes re Rookery way playpark.**

25/26-20 **Bank Balances and approve bank reconciliation March 2025.**

25/26-21 **Payment Schedule – approve March invoices for payment.**

Ref	Payee	Description	Net	Admin/ Materials	Vat	Total	Method
1	Fenstanton Church Centre	Hall Hire – FPC Welcome space- inv 1031 March 25	270.00		54.00	324.00	BACS
2	Fenstanton Church Centre	Hall Hire – PC Meetings inv 1030	44.58		8.92	53.50	BACS
3	HDC inv 70090469	Exercise classes 3,10.17,24,31 March	195.00			195.00	BACS
4	KTS INV 250021	Hosted Exchange email accounts and online backup	155.57		25.93	155.57	BACS
5	Ibbetts inv 101890	Repairs to Handyman equipment	15.00		3.00	18.00	BACS
6	Chris Burns - Handyman	Handyman –prepare and install benches	600.00	375.00		975.00	BACS
7	Fenstanton & Hilton Primary school inv 001	Hall hire for meetings 26.03.2025	49.50			49.50	SO
8	Staff costs	Salaries	1182.18			1182.18	BACS
9	Expenses	Expenses	29.15			29.15	SO
10	Nest	Pension	104.55			104.55	BACS
11	HMRC	PAYE & NI	192.78			192.78	BACS
12	S& D Services	Works to Old Orchard as agreed	9,850.00		1970.00	11,820.00	BACS
13	Majestic inv 16244	Grass cut 20th & 21st March	1,809.16		361.83	2,170.99	BACS
14	Majestic inv 16224	Church yard tidy	1,300.00		260.00	1,560.00	BACS
15	Majestic inv 16225	Maintenance as agreed	3,340.00		668.00	4,008.00	BACS
16	Cambridge Chainsaw Carving	Inv A25_01 Honey Hill carving	1,800.00			1,800.00	BACS
17	Kalpana inv 0170410	Office clean	18.00			18.00	BACS
18	Kalpana inv 0170413	Office clean	18.00			18.00	BACS
19	Parish Online inv 0006	Online mapping software- annual membership	152.00		30.40	182.40	BACS
20	Poplar Nurseries inv 13443	10 x mixed apple trees	79.50			79.50	BACS
21	Fenstanton Church Centre inv 1024	Pancake day 12.30-16.00 Hall hire	31.50		6.30	37.80	BACS
22	KB GPR Surveys inv 0803	Survey to locate unmarked graves	2,985.80		597.16	3,582.96	BACS
23	R McGee	West End diy Perspex sheeting	99.80			99.80	BACS
24	PPL PRS	Music licence	89.50		17.90	107.40	BACS
25	R McGee	Costumes for VE Day	178.80	3.95		182.75	BACS
26	R McGee	Iceland- chips/ trays for VE day	24.03			24.03	BACS
27	R McGee	Iceland-chips/trays for VE day	24.03			24.03	BACS
28	Jo Perez	for additional work required to bring everything up to date for handover.	645.60			645.60	BACS
29	Handyman	PC Maintenance March	880.00	10.00		890.00	BACS
30	Handyman	Installation of bench in The Fen	200.00	125.00		325.00	BACS
	PAYEMENTS MADE BEFORE YEAR END 31.03.2025						
31	Fenstanton Church Centre	Hall Hire – FPC Welcome space- inv 1024- Pancake day	31.50		6.30	37.80	BACS
32	21CC Group ltd	Inv 417809 VE DAY beacon	549.00		109.80	658.80	BACS
33	Huws Gray	Wheelbarrow for Handyman	54.62		10.92	65.54	BACS
34	Clear Councils	Insurance inv LC00073	4,717.49			4,717.49	BACS

	Standing Orders and Direct Debits						
35	**O2**	**Clerk mobile**	**12.80**		**2.56**	**15.36**	**DD**
Standing Orders and Direct Debits -To be paid April							
36	**Chorus Homes**	**Garage Rental**	**£63.16**		**£12.63**	**£75.79**	**DD**
37	**Tim Brain**	**Office Rent**	**£199.00**			**£199.00**	**DD**
38	**Zoom**	**Virtual Meeting**	**£12.99**		**£2.60**	**£15.59**	**DD**
39	**Lloyds ac 368**	**Bank charges**	**8.50**			**8.50**	**DD**
40	**Unity Bank**	**Bank charges**	**6.00**			**6.00**	**DD**
41	**Lloyds ac 169**	**Bank charges**	**4.25**			**4.25**	**DD**

24/25-22 **Payments Received March 2025**

1. £396.00 Burial Fee
2. £15.00 Allotment Rent
3. £13,415 Grantscape Funding for Chequer Street playpark
4. £367.75 Ruth Bush – Memorial Bench
5. £88.02 Bank Interest
6. £259.75 CCLA Investment Interest
7. £117.99 Vibrant communities Funding for FPC Welcome Space pancake day event

24/25-23 **Agenda items for the next meeting**

Any business, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.