

FENSTANTON PARISH COUNCIL

Notice of Meeting

I hereby give notice that the next meeting of Fenstanton Parish Council will be held at the Church Centre, School Lane, Fenstanton PE28 9JR on Thursday 13th February 2025 at 19:00

All members of the committee are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below.

Jo Perez
08.02.2025

The Public and Press are cordially invited to be present.

Parish Council

Council Members: Cllr M Collison, Cllr N Ferrier, Cllr P Hayes, Cllr M Hewitt, Cllr P Kent, Cllr S King, Cllr R McGee, Cllr A Mustill, Cllr A Puntambekar, Cllr M Tandy and Cllr T Yates.

AGENDA

24/25-210	**To receive any apologies of absence and to receive any declarations of interest.** **Comments and observations from members of the public.** (NB comments should be relevant to items on this agenda only).
24/25-211	**To approve the minutes of the Parish Council Meeting held on Thursday 9th January 2025.**
24/25-212	**To approve an amendment of the minutes of the 14th of November 2024 to reflect that item 167 refers to a scheme of delegation as per the agenda description and not a committee as minuted**.
24/25-213	**To receive reports from the District and County Council.**
24/25-214	**Matters arising from the last meeting – information only. No discussion and no decisions can be made -Local Government Act 1972 s12 10(2) (b) states that business must be specified.**
24/25-215	**Update on inconsiderate and antisocial behaviour in the village and any action required.**
24/25-216	**Update from Cllr P Kent and T Yates following the EA RFCC meeting.**
24/25-217	**Update on Cambridge Water draft Water Resources Management Plan Consultation.**
24/25-218	**Discuss and decide on any further action required to address the illegal parking at the URC and other locations.**
24/25-219	**Discuss and decide on whether the PC wishes to organise any 80th VE Day celebrations.**
24/25-220	**Update from Cllr Tandy on Net Zero Villages.**
24/25-221	**Update – response from CCC regarding PR1074 proposed shared use paths – Low Rd/London Rd.**
24/25-222	**Update on Bus Franchising in Cambridgeshire and Peterborough**
24/25-223	**Discuss and decide on appointing an internal Auditor.**
24/25-224	**Approve GP suggestions for CIL spending and discuss any further suggestions for CIL spend before 31.03.2025 .**
24/25-225	**Precept confirmed for FY 2025/26 - £204,930.**
24/25-226	**Review standing orders.**
24/25-227	**Approve -New Councillor Protocol policy and discuss Councillor training**
24/25-228	**Review the Clerks contracted hours, discuss and consider employing another qualified Clerk to job share.**
24/25-229	**Discuss and decide on resurfacing requirements following the installation of new play equipment at Chequer Street Park.**
24/25-230	**Discuss and decide on the purchase of a banner to advertise Litter Picking and display at the Clock Tower when litter picking is planned.**
24/25-231	**To acknowledge the gratitude expressed by a family whose loved one has passed away, and who appreciated the FPC Welcome Space.**
24/25-232	**Age Uk – update from Cllr Mustill**
24/25-233	**Committee Updates:- Planning, General Purposes, Finance and Constitution and Burial Board information only- No discussion and no decisions can be made -Local Government Act 1972 s12 10(2) (b) states that business must be specified.**

24/25-234 **Bank Balances and approve bank reconciliation January 2025.**

24/25-235 **Payment Schedule – approve February invoices for payment.**

Ref	Payee	Description	Net	Admin/ Materials	Vat	Total	Method
1	Fenstanton Church Centre	Hall Hire – FPC Welcome space- Jan- inv 1004	£279.00		£55.80	£334.80	BACS
2	Fenstanton Church Centre	Hall Hire – Jan -inv 1003	£46.88		£9.37	£56.25	BACS
3	HDC inv 70089185	Exercise classes 2nd, 9th & 16th December 2024	£117.00			£117.00	BACS
4	KTS INV 241314	Hosted Exchange email accounts and online backup	£129.64		£25.93	£155.57	BACS
5	Ibbetts inv 189009	Chain loop and Moto mix for handyman	£63.79		£12.76	£76.55	BACS
6	Chris Burns - Handyman	Handyman – January	£900.00			£900.00	BACS
7	Bryan Mutter inv 24116	Crown lift of Oak and cut back Horse chestnut Church yard	£500.00		£100.00	£600.00	BACS
8	Staff costs	Salaries	£3,778.25			£3,778.25	BACS
9	Expenses	Expenses	£61.86			£61.86	BACS
10	Nest	Pension	£375.46			£375.46	BACS
11	HMRC	PAYE & NI	£1118.85			£1118.85	BACS
12	Scribe inv 8451	Scribe Allotments annual renewal	£348.00		£69.60	£417.60	DC
13	Unity Trust bank - 7	Account Charges statement	£6.00			£6.00	BACS
14	CAPALC inv 5137	Councillor training M Collison	£75.00			£75.00	BACS
15	Pentagon inv 8094	Wooden park installation	£13,415.50		£2683.10	£16,098.50	BACS
16	Kalpana inv 0633646	Office clean	£18.00			£18.00	BACS
17	Kalpana inv 0633642	Office clean	£18.00			£18.00	BACS
18	R McGee for welcome space	A5 acrylic sign display stand	£8.32		£1.67	£9.99	BACS
19	R McGee for welcome space	A2 A board for Welcome space	£19.32		£3.87	£23.19	BACS
20	R McGee for welcome space	Printed outdoor poster	£27.26		£5.45	£32.71	BACS
21	Reimburse R Puddefoot	Oakington garden centre for ten bags compost	£58.25		£11.65	£69.90	BACS
22	Poplar Nurseries inv 13387	32 x trees, stakes and ties for free tree initiative	£409.20		£66.74	£475.94	BACS
23	Jasmine Nurseries	7 x trees for free tree initiative	£147.00		£29.40	£176.40	BACS
24	Amazon	5x reams A4 printer paper	£13.74		£2.75	£16.49	DC
25	Amazon	A3 Laminator pouches	£9.96		£1.99	£11.95	DC
26	Amazon	A4 Laminator pouches	£8.74		£1.75	£10.49	DC
27	Amazon	Black ink for office printer	£41.40		£8.28	£49.68	DC
28	Kalpana inv 0633649	Office clean	£18.00			£18.00	BACS
29	Ibbetts inv 189478	Mower Service	£134.34		£26.87	£161.21	BACS
30	Blazequel inv 43016	Fire extinguisher service	£73.90		£14.78	£88.68	BACS
Standing Orders and Direct Debits							
31	Chorus Homes	Garage Rental	£63.16		£12.63	£75.79	DD
32	Tim Brain	Office Rent	£199.00			£199.00	DD
33	Zoom	Virtual Meeting	£12.99		£2.60	£15.59	DD
34	O2	Mobile Phone	£11.20		£2.24	£13.44	DD
35	Ecotricity	Hub electricity	£36.04		£1.80	£37.84	DD
36	Ecotricity	MUGA standing charge	£17.03		£0.85	£17.88	DD
37	Source for Business	Water bill 6 months July-December 24	£47.72			£47.72	DD
38	Ecotricity	Hub electricity	£82.80		£4.14	£86.94	DD
39	Ecotricity	MUGA standing charge	£17.55		£0.88	£18.43	DD

24/25-236 **Payments Received January 2025**

a) FPC Welcome Space Donations £132.57
b) CCLA Interest £299.23
c) Bank Interest £145.02

24/25-237 **Agenda items for the next meeting**

Any business, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.