



FENSTANTON PARISH COUNCIL

Notice of Meeting

I hereby give notice that the next meeting of FENSTANTON PARISH COUNCIL, Finance and Constitution Committee will be held in the Saunders Room at the Church Centre, Fenstanton PE28 9JR on Tuesday 11th June 2024 at 19.00

All members of the committee are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below.

Jo Perez
Clerk
05/06/2024

The Public and Press are cordially invited to be present.

Restrictions for meeting in public have now been lifted, however we recommend that a face covering be worn, hand sanitiser will be available.

Finance & Constitution Committee

Council Members:- Cll N Ferrier, Cllr Peter Hayes, Cllr M Hewitt (Chair), Cllr Paul Kent, Cllr A Mustill & Cllr A Puntambekar

AGENDA

1. **To receive any apologies of absence and to receive any declarations of interest**

Comments and observations from members of the public (NB comments should be relevant to items on this agenda only)

2. **To approve the minutes of the Finance and Constitution Meeting held on Tuesday 30th April 2023**
3. **Review and make recommendations for the new financial regulations to take to the full council meeting for approval on 13th June.**
4. **To approve and get signatories for the new Unity Trust Account.**
5. **To discuss and make recommendation for Dignity at work policy and Data Protection Policy for approval at the full PC meeting on 13th June.**

Jo Perez, Clerk Fenstanton Parish Council
6 High Street, Fenstanton, Cambs PE28 9LQ

Telephone (01480) 465300 / Email: clerk@fenstantonparishcouncil.org.uk / www.fenstantonpc.org

6. **Review Terms of Reference for Committees for approval at full PC meeting**
7. **Community Hub funding and accounting**
8. **AGAR**
 - a) Internal Audit
 - b) Asset Register – update
9. **Discuss and approve authorisation for Lloyds current account**
10. **Approve figures to transfer to CCLA and Unitivity Trust Accounts**
 - a) CCLA Investment Account – CIL £29,148.87 and General Reserve £45,000 Total £74,148.87
 - b) Unitivity Trust – Village Improvements earmarked reserves Total £85,000
 - c) Cambridge Building Society – Current earmarked reserves Total £53,649.93